

E-VISA PROCEDURE

Effective from 1 November 2022, 09:00 hrs. (UTC+7), a foreign national with a residence in the Czech Republic, who wishes to apply for a Thai visa must apply and submit his/her application through **the new online e-Visa platform at website <https://www.thaievisa.go.th>**. **Please note that the applicant must be present in the Czech Republic during the whole process of visa application.** Please note that it is no longer required for the applicant to submit his/her passport and original supporting documents in person at the Royal Thai Embassy, Prague.

After the e-Visa application has been approved, a confirmed e-mail will be sent to applicants. It is kindly requested to print a copy of the confirmation e-mail to present to airline and Thai immigration officials to carry out checks when travelling to Thailand.

For instructions on the Thailand e-visa, please check the User Manual or watch the Video User Manual:

- <https://thaievisa.go.th/static/English-Manual.pdf>
- <https://thaievisa.go.th/video-user-manuals>

**** IMPORTANT INFORMATION ****

- When applying, please exercise extra caution in choosing the right TYPE OF PASSPORT. If you are not a government officer, **DO NOT** choose "Official/Service Passport"; instead, choose "Ordinary Passport".
- Once submitted, the visa application **cannot be amended**. Visa applicants are advised to make sure their visa application is complete and accurate.
- If there are mistakes in the application, e.g. **wrong spelling of names or wrong passport numbers, the application will be rejected**. Your name must be typed with English alphabet in the order as it appears on your passport in the machine-readable zone at the bottom of the biographic data page of the passport. Do not use special Czech symbols/letters (if your name is Alžběta Báhrová, your name must be typed as ALZBETA BAEHROVA).
- **Applicants are advised to read the COMMON MISTAKES WHEN APPLYING FOR THAI E-VISAS, in order to avoid any possible mistakes, which could lead to the cancellation or rejection of the application. Application processing fee (visa fee) will NOT be refunded in either case.**
- Applicants will be required to apply and pay again. **No refund is possible**. **Applicants must ensure that all their details are correct** before submitting and paying for their applications.
- Visa processing fee must be paid online when submitting visa application. **There will be no refund if visa application is rejected, or applicants paid for multiple entry visa but only eligible to get single entry visa.**

- If you are applying for Multiple Entries, you should prove that you have a genuine reason to visit Thailand on a regular basis. The difference in fee will not be refunded, if the officer grants a Single Entry Visa instead of the Multiple Entries Visa you applied for.
- **The Embassy reserves the right to grant appropriate type of visa, as well as number of entries, without assigning reasons.**
- Kindly pay attention to choose the correct "Title" when filling the e-visa application. If the applicant is a male minor (boy) under 15 years old, please choose "Master" (not Mr.) instead. For female minor kindly choose the title "Miss" (not Mrs).
- ***Additional service fees for online payment may be charged by your debit/credit card providers*** Please contact your card providers for more information. The Royal Thai Embassy assumes no liability for additional fees incurred by the applicants for their online payment.
- The applicant's passport/travel document must be at least 6 months left before the departure date for single entry visa and at least 18 months left before the departure date for multiple entry/1 year visa. The applicant's passport/travel document must have at least 2 blank pages.
- **Documents submitted shall be in English or Thai language.**
- **The Royal Thai Embassy reserves the right to request for additional supporting documents and/or interview in person at the Embassy as deemed necessary.** If additional documents and/or interview are requested it may take longer to process the visa application. The Embassy also reserves the right to reject any application without having to provide reason.
- For the documents required for each type of visa, please visit VISA TYPES.

Passport holders of the 29 countries below may be requested to attach additional documents and be present at the Embassy for an interview:

1. Afghanistan*** 2. Algeria 3. Bangladesh 4. Cameroon 5. Central Africa 6. China 7. Democratic Republic of the Congo 8. Egypt 9. Equatorial Guinea 10. Ghana 11. Guinea 12. Iran 13. Iraq*** 14. Lebanon 15. Liberia 16. Libya 17. Nepal 18. Nigeria**** 19. Democratic People's Republic of Korea*** 20. Pakistan 21. Palestine 22. Republic of the Congo 23. Sao Tome and Principe 24. Sierra Leone 25. Somalia 26. Sri Lanka 27. Sudan 28. Syria 29. Yeman

*** Please note that for citizens of Afghanistan, Iraq, and Democratic People's Republic of Korea: The decision of visa can take up to 4 to 8 weeks after submission of documents at the Embassy.

**** Please note that Nigerian national is required to submit the following document for application of all types of visas: an original Certificate of Clearance from the National Drug Law Enforcement Agency of Nigeria (NDLEA) with validity not less than 3 months. The Certificate of Clearance must be legalized by the Ministry of Foreign Affairs, Nigeria, and Royal Thai Embassy, Abuja, Nigeria.

1. WHO CAN APPLY FOR E-VISA WITH ROYAL THAI EMBASSY, PRAGUE?

- **Residents of the Czech Republic** (currently residing in the Czech Republic) may apply for e-visa through <https://thaievisa.go.th/>. Proof of residency are required.
- Those currently residing in other countries should contact the Royal Thai Embassy in their respective countries.
- Nationals of the Czech Republic who are currently in Thailand or residing outside of their country cannot apply for e-visa with the Embassy. They must first return to their respective country before applying.
- **Travel agencies** may help their clients apply for e-Visas. Please note that each account created can submit a maximum of 10 applications at a time.

2. WHAT TYPES OF E-VISA ARE AVAILABLE?

- **All types of e-visa:** Tourist; Transit; all Non-Immigrant visas (e.g. "O" retirement / "O-A" (long stay) / "B" (working/business) / "ED" (education/study); Diplomatic "D"; Official "F", Long-Term Resident Visa "LTR", **except for Privilege Entry Visa**.
- Both single and multiple entries are available, subject to prescribed conditions.
- The e-Visa system will help you decide an appropriate type of visa to apply for.
- **Nationals of the Czech Republic ARE NOT eligible for O-X (5 years) visa; please do not choose "O-X" when applying. No refund is possible for those choosing wrong type of visa.**

3. IS IT STILL POSSIBLE TO APPLY FOR A VISA IN PERSON AT THE EMBASSY IN PRAGUE?

- **NO.** The e-Visa system will replace all previous visa application arrangements entirely.
- Except for Privilege Entry Visa (for holders of Thailand Elite Card), all visa applications must be submitted online through <https://thaievisa.go.th/>

4. DO I NEED TO PHYSICALLY COME TO THE EMBASSY OR SEND MY PASSPORT TO THE EMBASSY?

- **NO**, except those who are invited for an interview.
- Once approved, the e-Visa will be sent to you via email. You should print it out and keep it together with your passport while travelling.
- You do not need to come to the Embassy or send your passport to the Embassy. You will be required to upload the biodata page of your passport and your photo when applying.

5. HOW DO I PAY THE APPLICATION FEE AND CAN I GET A REFUND IF MY APPLICATION IS REJECTED?

- Applicants are required to pay the application fee **online**, through the system.
- The system accepts payment by **debit** and **credit** (VISA & MasterCard).
- ***Additional service fees for online payment may be charged by your debit/credit card providers*** Please contact your card providers for more information. The Royal Thai Embassy assumes no liability for additional fees incurred by the applicants for their online payment.

- If the payment is successful, the application status will show "processing", and the applicants will be able to download a payment receipt.
- If the payment is unsuccessful, there will be a notification stating that the "payment has failed or been cancelled". Please make payment using a different card.
- Once paid, the fee **can not be refunded**.
- **Visa fee is nonrefundable, please double check all information before submit. Double check all information especially if your device is using auto fill or auto correct.**
- If you are applying for Multiple Entries, you need to prove that you have a genuine reason to visit Thailand on a regular basis. The difference in fee will not be refunded, if the officer grants a Single Entry Visa instead of the Multiple Entries Visa you applied for.
- Please note that the current application fees are:
 - 700 CZK for Transit Visa (per entry)
 - 850 CZK for Tourist Visa (single entry)
 - 1,600 CZK for Non-Immigrant Visa single entry
 - 4,000 CZK for Non-Immigrant Visa multiple entries; Tourist Visa multiple entries

6. HOW LONG IS THE PROCESSING TIME? WHEN SHOULD I APPLY FOR E-VISA?

- **Usually 5-10 working days after complete and correct visa application is received.**
- **Please apply for e-Visa at least a month (but no longer than 3 months) before travelling.**
- Applications by certain nationals can take up to 3 months for approval.
- The Royal Thai Embassy cannot accommodate urgent requests. The applicants must ensure that they leave sufficient time for their visa application process before their planned departure.

7. HOW DO I APPLY FOR AN E-VISA?

1. Visit <https://thaievisa.go.th>

2. Create an account

2.1 Verification link will be sent via email.

2.2 Your account can be used to apply for an e-Visa for yourself and also other people in your family (up to 10 applications at a time).

2.3 Your account can also be used for future visa applications.

3. Apply for a new visa

3.1 Check your eligibility & choose visa category.

3.2 Upload biodata page of passport & a photo taken within the last 6 months (must be in JPG or JPEG format, size not exceeding 3 MB)

3.3 Enter personal information, travel document details, address and employment information.

3.4 Enter travel information

3.5 Upload supporting documents

3.6 Pay application fee online

4. Check status

4.1 You can monitor status of your application by logging into your account.

4.2 You may also withdraw your application.

5. The Embassy reserves the right to request for additional documents as deemed necessary.

INSTRUCTIONS

Please read the instructions carefully before submitting the e-visa application.

1. All information provided in the e-visa application will be used for assessing eligibility for the issuance of a Tourist Visa, Transit Visa, Non-Immigrant Visa and LTR Visa. Insufficient information may result in the e-visa application being declined.
2. The visa application must be duly completed. Please make sure full details of the applicants are provided.
3. Please refer to the Embassy's website (VISA TYPES) to check the type of visa required for your intended purpose of visit and the required documents to be uploaded to your e-visa application.
4. Visa Processing Fees (Subject to change without notice)
 - 4.1 Transit Visa: 700 CZK (per entry)
 - 4.2 Tourist Visa: 850 CZK (single entry); 4,000 CZK (multiple entries)
 - 4.3 Non-Immigrant Visa: 1,600 CZK (single entry); 4,000 CZK (multiple entries)

Note: Visa processing fee must be paid online when submitting e-visa application. There will be no refund if e-visa application is rejected, or applicants paid for multiple entry visa but only eligible to get single entry visa.

5. Visas must be utilized within the validity period. The permitted period of stay will be confirmed at the immigration checkpoint upon arrival in Thailand.
 - 5.1 Tourist Visa is good for a stay of 60 days from the date of entry, with a possibility of extension.
 - 5.2 Transit Visa is required if the transit time is more than 12 hours at the airport OR if travellers leave transit area of the airport.
 - 5.3 Non-Immigrant Visa is good for a stay of 90 days from the date of entry, with a possibility of extension.
6. E-visa application process takes usually 5-10 working days from the date that all required documents have been uploaded, depending on the completeness of documents, type of visa, and nationality of the applicants. Some types of visas may also take longer to process and it could take up to 8 weeks to issue the visa. Therefore, it is recommended that the completed e-visa application with all required documents and processing fees are submitted at least one month before the intended date of travel or at the first instance in order to avoid any inconvenience.
7. The Royal Thai Embassy reserves the right to request for additional supporting documents and/or interview in person at the Embassy as deemed necessary. If additional documents and/or interview are requested it may take longer to process the visa application. The Embassy also reserves the right to reject any application without having to provide reason.
8. The type of visa requested cannot be changed once the visa application has been submitted. If there are mistakes in the application, e.g. wrong spelling of names or wrong passport numbers, the application will be rejected. Applicants will be required to apply and pay again. No refund is

possible. Applicants must ensure that all their details are correct before submitting and paying for their applications.

9. The Embassy reserves the right to decide and grant the appropriate type of visa, as well as the number of entries, irrespective of the visa fees paid via the system. Visa processing fees are non-refundable regardless of whether the visa is ultimately issued or refused.

10. The Embassy reserves the right to grant appropriate type of visa, as well as number of entries, without assigning reasons.

11. The Royal Thai Embassy reserves the right to refuse visas without assigning reasons.

12. The validity period of the visa begins from the date the visa is issued. Visas cannot be issued on a future date to match the applicant's itinerary and expected date of entry to the Kingdom of Thailand.