

**Required Documents to be Submitted for Qualification Endorsement for Smart Visa "T" (Talent)**  
(In case of an expert working for a company)

This checklist is for you to identify which documents you are submitting with your application. Further guidance is available at <http://smart-visa.boj.go.th>

SUPPORTING DOCUMENTS SUBMITTED		Original	Copy
1.	Completed application form of APPLICATION FOR QUALIFICATION ENDORSEMENT FOR SMART VISA "T"	✓	
2.	Valid passport		✓
EVIDENCE OF EMPLOYMENT AND CORPORATE			
3.	Evidence of employment contract or service contract with entity in Thailand (and a letter signed by an authorized person) which include details of employment e.g. position, length of employment (the remaining period of employment contract must be at least 1 year), salary (not less than 200,000 Baht or equivalent per month, exclusive of other benefits and welfares)		✓
4.	Certificate of incorporation, memorandum of association and company registration certificate in Thailand (not more than 3 months old)		✓
5.	Company's annual report, brochures and catalogues (if any)	✓	
ADDITIONAL INFORMATION			
6.	Medical certificate issued from the country of which the applicant is a national or a permanent resident or where the application is submitted, showing no prohibited diseases (Leprosy, Tuberculosis, drug addiction, Elephantiasis, third phase of Syphilis) as indicated in the Ministerial Regulation No. 14 B.E. 2535	✓	
7.	Evidence of qualification (e.g. copy of university certificate)		✓
8.	Evidence of previous employment (e.g. copy of letter from previous company)		✓
9.	Research projects (if any)		✓
10.	Publications (if any)		✓
11.	Intellectual property (if any)		✓
12.	Awards (if any)		✓
13.	Certificate of professional qualifications / certification of related area of expertise (if any)		✓
14.	Power of attorney if the application is submitted by a representative	✓	
	Note: A letter of verification issued from the country of his or her nationality or residence stating that the applicant has no criminal record may be requested on a case-by-case basis.	✓	

- I confirm that I have read the guidance and there are no other documents to submit. For document are not in English, I have provided a certified translation.
- I hereby authorize OSS and related governmental institutions to share this information provided among the agencies involved in this qualification endorsement process.
- I understand that a decision may be made on my application based on these documents only.
- I understand that I may be contacted or requested for additional documents or information from government offices or its representative.

\* All processes may take approximately 30 working days to process providing that you are able to provide all complete documents at the start, so please allow considerable time to begin the process before your immigration stamp expires.

Applicant's Name ..... Applicant or representative's Signature .....



**Required Documents to be submitted for Qualification Endorsement for Smart Visa "T" (Talent)**

**(In case of an expert working for a government agency)**

This checklist is for you to identify which documents you are submitting with your application. Further guidance is available at <http://smart-visa.boj.go.th>

SUPPORTING DOCUMENTS SUBMITTED		Original	Copy
1.	Completed application form of APPLICATION FOR QUALIFICATION ENDORSEMENT FOR SMART VISA "T"	✓	
2.	Valid passport		✓
EVIDENCE OF EMPLOYMENT AND CORPORATE			
3.	Evidence of working for a government agency		✓
ADDITIONAL INFORMATION			
4.	Medical certificate issued from the country of which the applicant is a national or a permanent resident or where the application is submitted, showing no prohibited diseases (Leprosy, Tuberculosis, drug addiction, Elephantiasis, third phase of Syphilis) as indicated in the Ministerial Regulation No. 14 B.E. 2535	✓	
5.	Evidence of qualification (e.g. copy of university certificate)		✓
6.	Evidence of previous employment (e.g. copy of letter from previous company)		✓
7.	Research projects (if any)		✓
8.	Publications (if any)		✓
9.	Intellectual property (if any)		✓
10.	Awards (if any)		✓
11.	Certificate of professional qualifications / certification of related area of expertise (if any)		✓
12.	Power of attorney if the application is submitted by a representative	✓	
	Note: A letter of verification issued from the country of his or her nationality or residence stating that the applicant has no criminal record may be requested on a case-by-case basis.	✓	

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Applicant's Name ..... Applicant or representative's Signature .....



**Required Documents to be Submitted for Qualification Endorsement for Smart visa "E" (Executive)**

This checklist is for you to identify which documents you are submitting with your application. Further guidance is available at <http://smart-visa.boi.go.th>

SUPPORTING DOCUMENTS SUBMITTED		Original	Copy
1.	Completed application form of APPLICATION FOR QUALIFICATION ENDORSEMENT FOR SMART VISA "E"	✓	
2.	Valid passport		✓
EVIDENCE OF EMPLOYMENT AND CORPORATE			
3.	Evidence of employment contract or service contract with entity in Thailand (and a letter signed by an authorized person) which include details of employment e.g. position, length of employment (the remaining period of employment contract must be at least 1 year), salary (not less than 200,000 Baht or equivalent per month, exclusive of other benefits and welfares)		✓
4.	Certificate of incorporation, memorandum of association and company registration certificate in Thailand (not more than 3 months old)		✓
5.	Corporate organization chart	✓	
6.	Company's annual report, brochures and catalogues. (if any)	✓	
7.	Latest audited corporate's annual financial statement. (if any)		✓
ADDITIONAL INFORMATION			
8.	Medical certificate issued from the country of which the applicant is a national or a permanent resident or where the application is submitted, showing no prohibited diseases (Leprosy, Tuberculosis, drug addiction, Elephantiasis, third phase of Syphilis) as indicated in the Ministerial Regulation No. 14 B.E. 2535	✓	
9.	Educational evidence (e.g. copy of university certificate)		✓
10.	Evidence of previous employment (e.g. copy of letter from previous company)		✓
11.	Power of attorney if the application is submitted by a representative	✓	
	Note: A letter of verification issued from the country of his or her nationality or residence stating that the applicant has no criminal record may be requested on a case-by-case basis.	✓	

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Applicant's Name ..... Applicant or representative's Signature .....



**Required Documents to be Submitted for Qualification Endorsement for Smart visa "I" (Investor)**

This checklist is for you to identify which documents you are submitting with your application. Further guidance is available at <http://smart-visa.boj.go.th>

SUPPORTING DOCUMENTS SUBMITTED		Original	Copy
1.	Completed application form of APPLICATION FOR QUALIFICATION ENDORSEMENT FOR SMART VISA "I"	✓	
2.	Valid passport		✓
EVIDENCE OF EMPLOYMENT AND CORPORATE			
3.	Certificate of incorporation, memorandum of association and company registration certificate in Thailand (not more than 3 months old)		✓
4.	Shareholder list (not more than 3 months old) or other evidence showing individual investment of not less than 20 million Baht		✓
5.	Company's annual report, brochures and catalogues. (if any)	✓	
6.	Latest audited corporate's annual financial statement. (if any)		✓
ADDITIONAL INFORMATION			
7.	Medical certificate issued from the country of which the applicant is a national or a permanent resident or where the application is submitted, showing no prohibited diseases (Leprosy, Tuberculosis, drug addiction, Elephantiasis, third phase of Syphilis) as indicated in the Ministerial Regulation No. 14 B.E. 2535	✓	
8.	Power of attorney if the application is submitted by a representative	✓	
	Note: A letter of verification issued from the country of his or her nationality or residence stating that the applicant has no criminal record may be requested on a case-by-case basis.	✓	

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Applicant's Name ..... Applicant or representative's Signature .....



**Required Documents to be submitted for Qualification Endorsement for Smart visa "S" (Startup)**

This checklist is for you to identify which documents you are submitting with your application. Further guidance is available at <http://smart-visa.boj.go.th>

SUPPORTING DOCUMENTS SUBMITTED		Original	Copy
1.	Completed application form of APPLICATION FOR QUALIFICATION ENDORSEMENT FOR SMART VISA "S"	✓	
2.	Valid passport		✓
EVIDENCE OF EMPLOYMENT AND CORPORATE			
3.	Certificate of incorporation, memorandum of association and company registration certificate in Thailand (not more than 3 months old) (if any)		✓
4.	Company's annual report, brochures and catalogues. (if any)	✓	
ADDITIONAL INFORMATION			
5.	Medical certificate issued from the country of which the applicant is a national or a permanent resident or where the application is submitted, showing no prohibited diseases (Leprosy, Tuberculosis, drug addiction, Elephantiasis, third phase of Syphilis) as indicated in the Ministerial Regulation No. 14 B.E. 2535	✓	
6.	Evidence of the incubation or accelerator program acceptance		✓
7.	Financial evidence showing fixed saving in Thailand or in a foreign country with balance of not less than 600,000 Baht per person or equivalence and the remaining maturity term of at least 1 year *In the case of being accompanied by spouses and children, an additional amount of fixed saving of at least 180,000 Baht per person or equivalence is required.	✓	
8.	Health insurance policy covering entire course of stay in Thailand * Submission of this document can be done separately at a later date before a notification letter is issued		✓
9.	Power of attorney if the application is submitted by a representative	✓	
	Note: A letter of verification issued from the country of his or her nationality or residence stating that the applicant has no criminal record may be requested on a case-by-case basis.	✓	

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- I understand that I may be contacted or requested for additional documents or information from government offices or its representative.

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Applicant's Name ..... Applicant or representative's Signature .....



**Required Documents to be Submitted  
for Qualification Endorsement for Smart visa "O" (Spouses and Children)**

This checklist is for you to identify which documents you are submitting with your application. Further guidance is available at <http://smart-visa.boj.go.th>

SUPPORTING DOCUMENTS SUBMITTED		Original	Copy
1.	Completed application form of APPLICATION FOR QUALIFICATION ENDORSEMENT FOR SMART VISA "O"	✓	
2.	Valid passport		✓
3.	Passport of the eligible Smart Visa holder (Smart T, I, E, S)		✓
4.	Evidence of family relationship (i.e. marriage certificate, birth certificate)		✓
EVIDENCE OF EMPLOYMENT AND CORPORATE			
5.	Employment contract or certified employment letter from corporate/institution in Thailand (if any)		✓
ADDITIONAL INFORMATION			
6.	Medical certificate issued from the country of which the applicant is a national or a permanent resident or where the application is submitted, showing no prohibited diseases (Leprosy, Tuberculosis, drug addiction, Elephantiasis, third phase of Syphilis) as indicated in the Ministerial Regulation No. 14 B.E. 2535	✓	
7.	In case of Smart Visa "S", Health insurance policy covering entire course of stay in Thailand * Submission of this document can be done separately at a later date before a notification letter is issued		✓
8.	In case of Smart Visa "S", Financial evidence of fixed saving in Thailand or in a foreign country with balance of not less than 180,000 Baht per person or equivalent for each additional family member and the remaining maturity term of at least 1 year	✓	
9.	Power of attorney if the application is submitted by a representative	✓	
	Note: A letter of verification issued from the country of his or her nationality or residence stating that the applicant has no criminal record may be requested on a case-by-case basis.	✓	

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Applicant's Name \_\_\_\_\_ Applicant or representative's Signature \_\_\_\_\_

**For Official Use Only**

Date: \_\_\_\_\_ Submission Officer's Name \_\_\_\_\_ Signature \_\_\_\_\_